



RENTAL APPLICATION

Incomplete applications will delay processing. Owner/Manager may require additional information.

Anticipated move in date of _____ Number of bedrooms requested: 1 2 3 Floor preference: 1 2 3
How did you hear about Terrace Green Apartments? _____

PLEASE TELL US ABOUT YOURSELF

Primary Applicant Name _____ Social Security _____
Date of Birth _____ Phone () _____
Email Address _____ Other Phone () _____

Co-Applicant Name _____ Social Security # _____
Co-Applicant Date of Birth _____ Phone() _____
Names of Dependents _____
Dependents date of birth _____

List All Pets _____

PLEASE GIVE RESIDENTIAL HISTORY (past 3 years, list current first)

Current Address _____ Apt# _____ City _____ State _____ Zip _____
Month & year moved in _____ Reasons for leaving _____ Rent \$ _____
Current Landlord /Agent _____ Phone () _____
Previous Address (last 3 years) _____ Rent \$ _____
Previous Owner/Agent _____ Phone () _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your Status Full Time Part Time Student Unemployed
Employer/ School _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____
Previous Employer/ School _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____

Other sources of income. Please list income source and person who we could contact for confirmation. You do not have to reveal alimony, child support, or spouse's income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name _____
Other annual income \$ _____ Source/Contact Name _____

Your Driver's License Number _____ State _____
Vehicle1 information _____
Vehicle2 information _____
Make/Model Year License Plate State _____

Where may we reach you to discuss this application?

Day Phone # () _____ Night Phone # () _____
Cell Phone # () _____ email address: _____





HAVE YOU EVER:

FILED FOR BANKRUPTCY? YES NO

BEEN EVICTED FROM TENANCY OR BEEN IN A FORCLOSURE? YES NO

WILLFULLY OR INTENTIONALLY REFUSED TO PAY RENT WHEN DUE? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

If you answered "YES" please give any additional information that might help the owner/management evaluate this application:

AUTHORIZATION

Release of Information:

I agree to permit an investigation of my credit, tenant history, banking, employment, criminal background, and any other screening for the purposes of renting this apartment, and for the building owner/manager to provide our rental referral service your name and other required rental close out information.

As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

The application fee will be \$30.00 (1 applicant) or \$45.00 (married). Any application fees are not refundable. I hereby deposit **\$300.00** as earnest money to be refunded to me if this application is not accepted in 3 business days. If the application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance which the owner or agent may reject. Upon acceptance, the deposit shall be retained as part of the security deposit of which **\$150** is **NON-REFUNDABLE**. When I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living.

The above information is true and correct.

Please sign X _____ Date _____

Please sign X _____ Date _____

Name of Applicant and Co-applicant

OFFICE NOTES:

Manager/Agent _____ Apt unit # _____ Rental Amount\$ _____

App Fee \$ _____ Date Paid _____ Security deposit \$ _____ Date Paid _____

Pet Fee Amount\$ _____ Move-in special amount\$ _____.

Approved/Denied _____ Lease Date _____ Move in Date _____

Comments: _____

